

waste – you can handle it

New rules on agricultural waste

Duty of Care

This guide is to help you manage your waste legally. It aims to give you a basic introduction to the Duty of Care and how you should handle your waste.

What is Duty of Care all about?

It's all about making sure your waste doesn't cause any environmental problems or ends up being fly tipped.

If you have waste you have a legal 'Duty of Care' to see that it doesn't cause problems. There are some simple rules to follow including keeping it secure so it doesn't leak or blow away and if you give your waste to someone else (like a waste contractor) it is your duty to make sure that:

1. The person can take it – check that they are authorised;
2. The waste goes to a proper legal site – one that's licensed or exempt;
3. The waste must be described in writing on a transfer note so that people will know how to handle it safely;
4. The waste does not escape control (eg by ensuring that your waste is properly contained).

What do I have to do?

- The Duty of Care applies to all waste produced on or brought onto a farm.
To comply with Duty of Care you will have to:
 - Make your waste secure. Make sure your containers are up to the job and that the waste won't leak or blow away from them.
 - When you pass your waste to someone else, make sure they're authorised to take it. There are several different types of people who are authorised. For example registered waste carriers, professional collectors and holders of waste management licences are authorised under the Duty of Care. You can find out more about giving your waste to an authorised person by reading "*Waste Management – The Duty of Care, A Code of Practice*" or by calling us on 0845 603 3113 or by visiting our website at <http://www.netregs.gov.uk/dutyofcare>

- If you are about to give your waste to someone and don't know whether they are authorised to take it, you can contact us on **0845 603 3113** and we will run a check for you. You can also check online through our website.

- When you pass your waste to someone else a waste transfer note must be filled out and a copy kept for two years. This transfer note must:
 - Describe the waste you are passing on;
 - Contain a code that describes the waste or wastes (see opposite for the codes for common wastes produced by farmers. If you have a waste that isn't listed, call us on **0845 603 3113** and we will help you find the right code);
 - Show how the waste is contained, for example is it loose, in a sack, skip or drum?
 - Identify the amount of waste being passed on (for example the number of sacks or other containers, the volume of waste or its weight);
 - List your name and identify that you are the producer of the waste;
 - List the name of the person you are passing the waste to and their status (for example a registered waste carrier, including their registration number);
 - Give the address where you passed the waste to the other person (usually your farm) as well as the date and time that you gave him the waste;
 - Be signed by both parties and be kept for at least two years. For repeated transfers, where the description of the waste and all the circumstances remain the same, a 'season ticket' i.e. one note which can last up to 12 months, can be used to cover all transfers.

- There is no standard transfer note. Many registered carriers print their own versions of transfer notes. However, to help you, an amended version from "*Waste Management – Duty of Care, A Code of Practice*" is reproduced on page four. You may wish to photocopy this example and use it if you need to produce a transfer note.

These are suggested European Waste Catalogue codes. It is your responsibility to use the right code. If in doubt, please call us on **0845 603 3113**.

<p>Vehicle and Machinery Waste</p> <p>Brake fluids 16 01 13*</p> <p>Brake pads (no asbestos) 16 01 11</p> <p>Fuel oil and diesel 13 07 01*</p> <p>Lead/acid batteries 16 06 01*</p> <p>Mineral based non-chlorinated hydraulic oils 13 01 10*</p> <p>Mineral based, non-chlorinated waste engine, gear and lubricating oils 13 02 05*</p> <p>Most anti-freeze 16 01 14*</p> <p>Oil filters 16 01 07*</p> <p>Petrol 13 07 02*</p> <p>Redundant vehicles and machinery (depolluted – liquids & hazardous components removed) 16 01 06</p> <p>Redundant vehicles and machinery (undepolluted) 16 01 04*</p> <p>Tyres 16 01 03</p>	<p>Waste Packaging Materials – paper, cardboard, plastic, wood and metal (empty)</p> <p>Contaminated agrochemical containers & packaging, oil containers 15 01 10*</p> <p>Empty gas cylinders containing dangerous substances 15 01 11*</p> <p>Clean metal agrochemical containers, empty oil drums, empty paint tins, empty aerosol cans 15 01 04</p> <p>Paper and cardboard packaging, agrochemical bags, animal feed bags, animal health packaging, cores for silage sheet, silage wrap boxes, seed bags 15 01 01</p> <p>Clean plastic agrochemical packaging, animal feed bags, animal health packaging, fertiliser bags, miscellaneous packaging, seed bags, bale twine & net wrap, cores for silage wrap 15 01 02</p> <p>Wood - Wooden pallets, crates 15 01 03</p>
<p>Building Waste – from construction or demolition</p> <p>Asbestos (including cement sheet asbestos) 17 06 05*</p> <p>Glass e.g. window glass 17 02 02</p> <p>Mixed concrete, bricks and tiles and ceramics 17 01 07</p> <p>Plasterboard/gypsum, arising from construction and demolition 17 08 02</p> <p>Waste soil & stones arising from construction and demolition 17 05 04</p> <p>Wood, also scrap wood (e.g. fencing posts, telegraph poles) 17 02 01</p>	<p>Animal Health Products</p> <p>Hazardous medicines 18 02 07*</p> <p>Infectious swabs & dressings, infected animal health care wastes 18 02 02*</p> <p>Non-hazardous waste medicines 18 02 08</p> <p>Other non infectious dressings etc 18 02 03</p> <p>Swabs & dressings 18 02 03</p> <p>Un-used syringes, used syringes 18 02 01</p>
<p>Other Farm Specific Wastes</p> <p>Agrochemical wastes containing dangerous substances, e.g. sheep dip, pesticides 02 01 08*</p> <p>Agrochemical wastes not containing dangerous substances e.g. some fertilisers 02 01 09</p> <p>Plastics (non- packaging), mulch film & crop cover, silage plastic, other horticultural plastics, tree guards, greenhouse and tunnel film 02 01 04</p> <p>Waste metal (non-packaging) e.g. fencing wires 02 01 10</p>	<p>Other General Wastes</p> <p>Discarded electrical equipment containing CFC's e.g. fridge 16 02 11*</p> <p>Fluorescent light tubes 20 01 21*</p> <p>Halogenated organic solvents 14 06 02*</p> <p>Miscellaneous cardboard & paper separated e.g. office paper fax, printer paper 20 01 01</p> <p>Paint (non-hazardous) 20 01 28</p> <p>Waste from a portable toilet 20 03 06</p> <p>Wiping cloths, protective clothing 15 02 03</p>

* These wastes are classified as hazardous. The Hazardous Waste Regulations will apply to agricultural waste from the 15th May 2007 – please see our guidance note on Hazardous Agricultural Waste for further details.

Where to find out more

This guide is one in a series of ‘changing practice’ information sheets we have produced to help you understand the new rules.

To order a copy of “*Waste Management – The Duty of Care, A Code of Practice*” (ISBN 0-11-753210-X) contact The Stationery Office bookshops, phone **0870 600 5522**.

This information is also available bilingually at <http://publications.environment-agency.gov.uk/epages/eapublications.storefront>

Agricultural waste transfer note

– to be used when farmers pass their own waste on

Section A - Description of Waste

1. Please describe the waste you are passing on: _____
2. How is the waste contained?
Loose Sacks Skip Drum Other Please describe: _____
3. What is the quantity of the waste (number of sacks, weight etc.): _____
4. European Waste Category (EWC) code (see over): _____

Section B – Your details:

1. Full name (BLOCK CAPITALS): _____
2. Address (of company (if relevant): _____
3. This note is based upon you being the producer of the waste described in box A . If you are not the producer you will need to use a transfer note that records this information. Please see *Waste Management - Code of Practice*.
4. In addition to being the producer of the waste you have to identify if any of the following categories apply to you:

Holder of waste disposal or waste management licence or a Pollution Prevention Permit <input type="checkbox"/>	Licence number: Permit number:
Exempt from requirement to have a waste disposal or waste management licence <input type="checkbox"/>	Why? Give reason:
Registered waste carrier <input type="checkbox"/>	Registered number:
Exempt from requirement to register as a carrier <input type="checkbox"/>	Give reason:

Section C - Person collecting the waste (Transferee):

1. Full name (BLOCK CAPITALS): _____
2. Name and address of company: _____
3. Which of the following are you? (Please tick one or more of the boxes)

Waste collection authority <input type="checkbox"/>	Holder of waste disposal or waste management licence <input type="checkbox"/>	Licence number: Issued by:
Waste disposal authority (Scotland only) <input type="checkbox"/>	Exempt from requirement to have a waste management licence <input type="checkbox"/>	Registered number: Issued by:
	Exempt from requirement to register <input type="checkbox"/>	Give reason:

Authorised for transport purposes. Specify which transport purpose: _____

Section D

1. Address of place where you passed the waste on: _____
2. Date that you passed the waste on: _____
3. Time(s) that you passed the waste on (sometimes you can pass waste on in a series of loads: if so, give “between” dates): _____
4. Name and address of broker who arranged this waste transfer (if applicable): _____

Your signature Signed: _____ Full name: _____ (BLOCK CAPITALS) Representing: _____	Signature of the person you are giving the waste to Signed: _____ Full name: _____ (BLOCK CAPITALS) Representing: _____
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